

Hollins Wood Childcare was established in 2009 by two sets of parents living locally for the purpose of delivering excellent childcare facilities. Through our own experiences and listening to parents we have responded by creating a facility of which we are extremely proud of.

## **OUR AIM**

Hollins Wood Childcare's aim is to provide a secure, stimulating and caring environment which will encourage your child to develop to their maximum potential whilst in a happy atmosphere. This will give your child the opportunity to freely express themselves through play and experience a wide variety of age appropriate activities. We treat all children as individuals and will adapt our environment to fully meet the needs of all children and their families.

## **FACILITIES**

We have a wonderful range of facilities, both indoor and outdoor. There are separate outdoor play areas for children of different ages together with a wide range of toys and activities to allow children of all abilities to develop good muscle control, whole body coordination, gross motor development and just as importantly have fun! We are developing a vegetable garden which is planted and tended to by the children and staff.

We have well equipped rooms and areas for the different age ranges of children in our care, together with an Arts and Craft area, ICT suite and library.

Our baby rooms have separate areas for sleeping, feeding, changing and soft play. We will take care of your babies individual needs when they arise and will keep a full record of nappy changes, feeds and sleeps to mirror home routine. A flexible range of activities is available to

stimulate your baby between sleeps and feeds, together with lots of cuddles!

## **STAFF**

All of our staff are highly motivated, professional and experienced. They have been chosen with care for their abilities and because they have a genuine love for children. We are working alongside our staff to offer a broad and balanced curriculum that is rich in opportunities and that inspires learning to enable all children in our care to become strong, independent, confident and competent learners. We celebrate all of our children's achievements. We fully utilise our staff's individual strengths and offer a high quality programme of staff development and training in our in house training facilities as well as supporting staff to gain advanced qualifications.

## **MEALS AND DIETARY REQUIREMENTS**

We have a separate dining room serving freshly prepared, delicious, nutritionally balanced meals cooked in our own kitchen using organic, local produce wherever possible. Staff dine with your child to make mealtimes an enjoyable, social occasion encouraging communication, conversation and good table manners. We will endeavour to cater for special diets and will discuss any requirements with you. For our younger children we have special weaning menus to help with the transition to the main nursery menu. Extra lunchtime assistants will aid your child at mealtimes and a record will be kept of what your child eats at each meal. Menus are printed weekly and will be posted on the notice board.

## **PARENTAL INVOLVEMENT**

Upon admission your child will be allocated a key worker who will work closely with parents when deciding when a child is ready to socialise with children in the next age range.

We will work in partnership with parents and other professionals with the aim of providing integrated, effective services for our children and their families. We will share information with parents in a variety of ways including diaries, notice boards, newsletters, exhibitions, social events, parents evenings and you will have the opportunity to speak with ourselves on a daily basis to discuss your child's routine and your wishes for your child's care.

When your child is ready to leave us to embark on the next stage of their development we are happy to communicate with any intended school to discuss your child's attainments and stage of development in order to smooth the transition.

### **SETTLING IN**

We understand how difficult it is to leave your child with us for the first time. Our priority is to help you and your family feel welcome and relaxed. We offer trial sessions, free of charge, to aid the transition.

### **POLICIES AND PROCEDURES**

Copies of all our policies and procedures, including Special Educational Needs, Admissions, Health and Safety, Child Protection, Equal Opportunities, Inclusion and Behaviour are available should you wish to look at them.